

**REQUEST FOR PRODUCTION OF RECORDS**

To: Schaumburg Park District  
235 E. Beech Dr.  
Schaumburg IL 60193

Date \_\_\_\_\_

I hereby request production of the following records:  
(Describe in detail, using reverse side if necessary, or attach separate sheet)

---

---

---

---

---

---

Check which of the following apply:

- \_\_\_\_\_ I will inspect those records at the Schaumburg Park District office.
- \_\_\_\_\_ I request copies of the following records and agree that after the first 50 pages, which are free, I will pay 15¢ per page.
- \_\_\_\_\_ I request those records that are available to be provided electronically.  
E-mail to me at: \_\_\_\_\_

---

---

---

---

---

---

---

---

Representing: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_  
Work Phone \_\_\_\_\_  
Home Phone \_\_\_\_\_