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**PARK DISTRICT**

MINUTES OF THE  
REGULAR MEETING  
BOARD OF PARK COMMISSIONERS  
SCHAUMBURG PARK DISTRICT  
235 EAST BEECH DR.  
SCHAUMBURG, ILLINOIS

October 13, 2011

President DiMaria called the meeting to order at 8:00 p.m. Present at this evening's meeting were: Commissioners Longmeyer, Daniels, Johnson and DiMaria.

Also present were: Ms. Schlinkmann, Executive Director; Mr. Otto, Deputy Director; Mr. Kettel, Superintendent of Facility Services; Mr. Kennedy, Superintendent of Recreation; Mr. Burgess, Business Manager; Mr. King, Superintendent of Parks and Planning; Ms. Casler, Director of Communications & Special Projects; Mr. Irwin, Golf General Manager; Mr. Brooks, Manager of Conservation Services; Mr. Peter Koukos, Mesirow Financial; Mr. Bryan Mraz, Attorney; and Ms. Schwebel, Executive Assistant.

**APPROVAL OF AGENDA**

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to approve the agenda as presented.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
Nays: None  
Absent: Commissioner Schmidt

The motion carried.

**PRESENTATIONS/INTRODUCTIONS**

Ms. Schlinkmann introduced State Representative Michelle Mussman. Rep. Mussman distributed flyers about an organization coming into town Thursday, October 20, that wants to talk about concerns about children and creating national policy. Rep. Mussman stated we are reaching out to people with a vested interest in children.

**Quarterly Image Awards**

Ms. Schlinkmann announced the winners of the third quarter Image awards as follows:

Doug Sieder (Recreation Department); Judy Danowski (Facility Services Department); Matt Messenger (Parks Department); and Darlene Smith (Business Department). Mr. Sieder came forward to receive his award, and the Board congratulated all the winners.

### **APPROVAL OF MINUTES**

#### **Regular Meeting of September 8, 2011**

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to approve the minutes of the September 8, 2011 regular meeting as presented.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
Nays: None  
Absent: Commissioner Schmidt

The motion carried.

#### **Special Meeting of September 26, 2011**

It was moved by Commissioner Johnson, seconded by Commissioner Daniels, to approve the minutes of the September 26, 2011 special meeting as presented.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
Nays: None  
Absent: Commissioner Schmidt

The motion carried.

### **COMMUNICATIONS**

#### **Mail**

Ms. Schlinkmann stated a thank-you note was received from Courtney and the Old Navy team for safety information we provided for their event.

Ms. Schlinkmann stated a letter was received from Cheryl and Ed Keifer who enjoyed attending Octoberfestessen at Spring Valley and appreciate other Park District programs.

Ms. Schlinkmann stated an e-mail was received from Mark Arentsen, Zigfield Troy Golf, commending the conditions at Schaumburg Golf Club during their recent Pro-Am.

Ms. Schlinkmann stated an e-mail was received from Tracy Sorge commending the KASPER program and Mary Jo Kuzniewicz in particular.

Commissioner Daniels stated the Commissioners received letters from the County Treasurer regarding debt disclosure that was discuss in tonight's Finance Committee meeting.

#### Audience Comments

Barbara Tutt, 941 Shattuck Lane, stated she lives on Volkening Lake, and the path and gardens are wonderful. Ms. Tutt requested that a bench be placed at Schaumburg Road and Salem because none of the other benches are in the shade. President DiMaria stated we will take her suggestion into consideration.

Glenn Thill, 2016 Farnham Court, stated he is the president of the Sheffield Towne Homeowners Association and is concerned about safety along the creek that borders homeowners' property at Walnut Greens. Mr. Thill presented photos to the Board. Mr. Thill stated it is dangerous where trees have come down, and there are steep drop-offs where the soil is eroding. Mr. Thill stated the Park District worked on one side of the creek but said there was no access to the other side; however, there is an easement for access from the other side. Mr. Otto stated staff has looked at the area and will take care of cleaning up the trees near the creek line. Mr. Otto stated only part of the area on the other side of the creek belongs to the Park District, and that is why riprap was stopped 1/3 of the way around it. Ms. Schlinkmann stated staff will assess the situation. Mr. Thill added that residents are also not happy with the noise from Park District leaf blowing machines at 6:30 a.m.

Janet Street, 222 Wapoos Court, stated she lives near Volkening Lake; and the sidewalk on the east side gets very icy in the winter. Ms. Street stated if the sidewalk is being replaced, it should be built up so it is above where the water collects and freezes. Mr. Otto stated we have raised the grade and put in pipes to allow the water to flow underneath the path.

#### **APPROVAL OF APPROVED & PREVIOUSLY PAID BILL LISTS**

Commissioner Johnson reported that the Finance Committee met this evening and approved the following Approved Bill List and Previously Paid Bill List:

General Fund	\$ 72,132.88
Recreation Fund	110,401.58
Museum Fund	4,532.92
Internal Service Fund	77,866.54
Debt Service	261.66
Capital Projects	461,639.12
Schaumburg Golf Club	22,627.54
Walnut Greens	<u>222.65</u>

TOTAL \$749,684.89

General Fund	\$ 56,593.60
Recreation Fund	212,050.51
Museum Fund	18,076.41
Audit	630.00
Liability Insurance	975.72
IMRF/Retirement	12,402.25
Internal Service Fund	23,213.07
Capital Projects	70,326.23
Schaumburg Golf Club	21,862.42
Walnut Greens	<u>1,318.96</u>

TOTAL \$417,449.17

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer, to approve the Approved Bill List in the amount of \$749,684.89 and the Previously Paid Bill List in the amount of \$417,449.17 as presented.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria

Nays: None

Absent: Commissioner Schmidt

The motion carried.

### **COMMITTEE REPORTS**

#### **Finance Committee**

Commissioner Johnson reported that the Finance Committee met this evening and discussed the following: Bill List Review, Financial Statement Review and Review of

Parameters Ordinance. The Committee also discussed the County's Debt Disclosure Ordinance (see Minutes).

### **INFORMATION ITEMS**

#### **SGC Outdoor Master Plan**

Mr. Irwin showed the schematic plan of Schaumburg Golf Club and pointed out the changes that were made since Lohmann did the master plan in 2003, including additions and enlargements of tee boxes, enhancements to greens, addition of sea walls and addition of bathrooms. Some fairways and tee boxes were reshaped. The plan calls for other things, such as 35 additional bunkers; however, Mr. Irwin stated we would say no to some of those things and focus on the playability of the course. We will consider removing flashing on the bunkers that makes maintenance more difficult.

Commissioner Longmeyer stated some sand traps don't drain well, and Mr. Irwin stated some of that is due to collapsed drain tiles. Commissioner Daniels stated the lake east of the #11 tee is very shallow. Mr. Irwin stated we will meet with Bob Lohmann again and review the plan and maybe change the shape of the tee boxes. Commissioner Daniels suggested looking at parking options in the future.

Mr. Otto presented a list of major projects and costs. Ms. Schlinkmann noted these are improvements and additions as opposed to maintenance issues.

#### **Events**

Mr. Kennedy announced upcoming events, including Gym Jam, Pizza & Bingo Party, Pooch Parade, Pumpkin Carving, Dodgeball Tournament, Pumpkin Splash and Boonanza. Mr. Brooks stated Haunting in the Valley will be held at Spring Valley October 28 and 29, and Hoghouse to Smokehouse will be November 6.

#### **IEPA Report**

Mr. Kettel stated we hired a consultant to do an environmental compliance review of the District. Areas of concern were the maintenance building at 601 Morse, the pools at MRC and Atcher that have large tanks of chlorine and the electric carts at Schaumburg Golf Club. MRC and Atcher have stored chemicals well below the IEPA threshold. 601 Morse is above the threshold, and we need to make a separate report to the IEPA. The batteries for the golf carts are Tier II due to levels of sulfuric acid, also requiring an IEPA report. The consultant made some other recommendations about fill procedures and waste procedures to keep them below thresholds. The consultant will be doing the first IEPA reports for us and then we will do them every year starting next year.

**ACTION ITEMS****Parameters Ordinance for the Proposed Sale of Limited Park Bonds of the District**

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer, to adopt Ordinance 11-10-1P, an Ordinance providing for the issue of not to exceed \$3,500,000 General Obligation Limited Park Bonds, Series 2011B, of the Schaumburg Park District, Cook County, Illinois, and for the levy of a direct annual tax to pay the principal and interest on said bonds as recommended by the Finance Committee.

Mr. Mraz summarized the Ordinance, noting that \$1,055,338 is new money for capital projects and \$2,444,661 is the refunding portion to pay principal and interest due December 1 on various alternate revenue source bonds. Mr. Mraz stated we had a BINA hearing March 10, 2011 that is still valid for this issue. The Ordinance appoints representatives of the District to execute a bond notification and contains the standard arbitrage provisions regarding tax-exempt status.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
Nays: None  
Absent: Commissioner Schmidt

The motion carried.

**Bids for SGC Clubhouse Carpeting**

It was moved by Commissioner Daniels, seconded by Commissioner Johnson, to award the base bid for carpeting for the SGC clubhouse renovation to the low bidder, American Carpet of Morton Grove, Illinois, in an amount not to exceed \$40,236 and to authorize a deposit of 50% to American Carpet because it is a made-to-order item.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
Nays: None  
Absent: Commissioner Schmidt

The motion carried.

**Bids for SGC Clubhouse Lighting Fixtures**

It was moved by Commissioner Johnson, seconded by Commissioner Longmeyer, to award the bid for lighting fixtures for the SGC clubhouse renovation to the low bidder, Active Electric of Chicago, Illinois, in an amount not to exceed \$22,639.92.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
 Nays: None  
 Absent: Commissioner Schmidt

The motion carried.

Resolution for Volkening Lake Change Order

Commissioner Johnson stated asphalt is easier to run on and questioned why the sidewalk has to be cement along Schaumburg Road. Ms. Schlinkmann stated it is concrete because it is an easement and the County wanted concrete. It completes the loop and makes it nicer. Mr. Otto noted it will also give staff better access to the marquee, which is important since it is changed twice a week.

It was moved by Commissioner Daniels, seconded by Commissioner Longmeyer, to adopt Resolution 11-10-2P, a Resolution approving of Change Order Number 1 to the contract between the Schaumburg Park District and Copenhagen Construction Inc. for the Volkening Park renovation project.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
 Nays: None  
 Absent: Commissioner Schmidt

The motion carried.

**NEW BUSINESS**

There was no new business this evening.

**OTHER ITEMS**

There were no other items this evening.

**ADJOURNMENT**

There being no further discussion, it was moved by Commissioner Johnson, seconded by Commissioner Daniels, to adjourn the regular Park Board meeting at 9:01 p.m.

Ayes: Commissioners Longmeyer, Daniels, Johnson and DiMaria  
 Nays: None  
 Absent: Commissioner Schmidt

The motion carried.

By: \_\_\_\_\_  
Assistant Secretary